

GLOW Workforce Development Board (WDB) Policy
Under the Workforce Innovation and Opportunity Act (WIOA)

Name of Policy: GLOW WDB First-In-First- Out (FIFO) of funds on the WIOA report

Approval Date: ~~3/16/21~~, 3/17/26

Effective Date: ~~3/16/21~~, 3/18/26

Policy and Procedure:

The(FIFO procedure requires unexpended, unaccrued, and unobligated funding, awarded to GLOW WDB through a notice of obligational authority (NOA) to be fully expended, accrued or obligated before subsequent year's (new) NOA begins being utilized. Under FIFO procedures, funding with the shortest period of availability remaining in the period of performance, as defined by the NOA, must be:

- Utilized to fund cash disbursements, prior to utilizing subsequent program year funding availability.
- Utilized to offset current accruals, prior to utilizing subsequent program year funding availability.
- Utilized to offset current obligations, prior to utilizing subsequent program year funding availability.

The assessment of FIFO considers cash disbursement, current accrual, and current obligation independently. *Therefore, if PY24 is not fully expended, but is fully accrued and obligated, cash expenditures for the current reporting month would be designated as PY24 expenses, however current accruals and current obligations will be reported to PY25.*

The assessment of FIFO considers the source of funding (the grant type), as well as the funding streams within each grant independently. *Therefore, if PY24 WIOA Formula Youth funding is fully expended but PY24 WIOA Formula DW funding is not fully expended, the current reporting month Youth cash disbursements will be funded with PY25 WIOA Formula Youth funds but the current reporting month DW cash disbursements will continue to be funded with PY24 WIOA Formula DW funds.*

Failure to follow the FIFO policy could result in New York State Department of Labor (NYSDOL) deobligating a previous year's unexpended funds at the end of the grant period of performance.

FIFO is not assessed by comparing different types of grant awards despite the allowability of funding being the same (or similar). *For example, a WIOA formula grant and an incentive grant award may both be used to fund training. However, FIFO is not assessed across these two different grant awards because the priority of utilization is not reasonably determined only by the period of performance of the grant. Although the GLOW WDB does not assess FIFO across different types of grants, the GLOW WDB remains aware of the period of performance, benchmark requirements and performance implications of all grant awards to ensure that the priority of funding utilization maximizes the availability and benefit of funding awarded to the LWDA.*