

## **GLOW Workforce Development Board Meeting Genesee Community College, Batavia 9/17/24 Approved Meeting Minutes**

**Members Present:** John Cima, GV BOCES; Norb Fuest, Appletree HR and Safety Consultant; Darren Burdick, NYS DOL; Patti Fales, BMP America, Inc.; Kristin Grose, Orleans Community Health; Holly Mitchell, Advanced Rubber Products; Rae Frank, Genesee Region Independent Living; Holly Nenni, Orleans County DSS; Jim Pierce, Wyoming Economic Development Center; Jennifer Wakefield, GCC Best Center; Robert Sotir, Bricklayers Union; Shawn Pollock, Nortera Foods

**Excused:** Dan Ireland, Molly Haungs, Heather Heineman, Janet Olivieri, Tom Thomas

**Non-Members:** Kelly Kiebala, Orleans County Job Development; Beth Caton and Rosie Shrader, Wyoming County Community Action; Ryan Snyder, LC Office of Workforce Development; Teresa Van Son, GC Job Development; Barb Dieke, NYS DOL Auditor; Kurt Mechtry, NYS DOL Labor Analyst

**CEOs/Representative:** Shelly Stein, GC Legislature Chairperson; Ken DeRoller, Orleans County Representative

**CEOs Excused:**

**Staff Present:** Jay Lazarony, Kristine Langless, Michele Nichols

Norb called the meeting to order at 4:31 pm. There was a quorum at the meeting.

### **Approval of Draft GLOW WDB Meeting Minutes of 6/18/24**

The 6/18/24 GLOW WDB Meeting minutes were sent to members prior to the meeting. Holly Mitchell made the motion to approve the 6/18/24 minutes as presented; Holli Nenni seconded the motion, all members present at the meeting were in favor, and the motion was carried. The 6/18/24 GLOW WDB Meeting minutes are approved as presented.

### **New GLOW WDB Member Nomination**

The nomination for Jenney Mulrain of Orchard Rehabilitation and Nursing Center was sent to members prior to the meeting. **VOTE>** Darren made the motion to approve the nomination; Patti seconded the motion; all members present at the meeting were in favor, and the motion was carried. Jenney Mulrain is approved for GLOW WDB Membership. Welcome Jenney!

Recommendations from Finance meeting held on 9/4/2024: All recommendations were sent to members prior to this meeting.

- Amended GLOW WDB Individual Training Account (ITA) Policy

Jay explained there was some confusion in the policy on the amount per enrollment so it was amended to make clearer. Jay noted that the cap is currently \$3,000 for tuition per enrollment and Supportive Services are \$750 per program year. Due to limited funds the amount approved for ITAs is currently \$3,000 but the WDB Director is authorized to approve up to \$5,000 if other funds become available but it is necessary to cap the amount at \$3,000 right now. It was noted that most training do exceed the amount of \$3,000 with exception of Certified Nurse Aide and a few other certificate programs but TAP/PELL and other resources are applied to. All policies are now reviewed by NYS DOL FOTA and in Albany, and this was approved. **VOTE>** All members present at the meeting were in favor of approving the GLOW ITA Policy as presented and the amended GLOW ITA Policy is approved.

PY 2025 One Stop Operator Request For Proposal

This was sent to members prior to the meeting. It was noted that Jim Pierce is no longer a board member of the Genesee Finger Lakes Regional Planning Council and Shelly Stein is a non-voting member of the board. GFLRPC is our current One Stop Operator. Jay explained the release date will be on 9/23/24 for 7/1/25 contract. There have previously been failed procurements due to only one bidder and therefore procured as sole source. It is for \$8,000 per year (7/1/25-7/1/26) with up to 3 renewable years (up to 2029). This was reviewed and approved by NYSDOL Team. **VOTE>** All members present at the meeting were in favor of approving the PY2025 One Stop Operator RFP as presented and it is approved.

PY2024 Amended GLOW Budget

This was sent to members prior to the meeting. The preliminary budget was approved in June. This budget includes amendments from end of year contracts, final amount of carryover, and a decreased amount in youth funds in each contract. Jay noted the total amount for training = \$534,940.13, which includes carryover and \$200,000 NYSDOL Incentive Funds. Jay noted that 50% of NYS DOL Incentive Funds have already been approved for trainings since 7/1/24! Other funds that are available that be utilized are ARPA Funds in Genesee and Livingston and Orleans Government Funds in Orleans, and other grant funds in Wyoming to supplement for training. The shortfall were about 17% in youth funds but contracts were increased by:

Genesee is in process of obtaining ARPA Funds for review and approval

Livingston utilizing ARPA Funds

Orleans utilizing Orleans County Funds

Wyoming distributing assigned staff duties but was noted it will include 1 FTE youth counselor.

**VOTE>** > All members present at the meeting were in favor of approving the amended PY2024 GLOW Budget as presented and it is approved.

GLOW Budget Amendments

A summary of the budget amendments was presented at the meeting to make members aware of the amendments due to budget contract amendments. Jay asked if members wanted him to read each individual amendment and it was declined. **VOTE> >** All members present at the meeting were in favor of approving the budget amendments as presented and they are approved.

### **Jay's Updates**

- Jay reported that a pilot LPN training program is in process to train 16 CNAs at Livingston County Skilled Nursing Facility and 16 CNA at Wyoming County Skilled Nursing Facility with Finger Lakes Community College and Finger Lakes Performing Provider Services (FLPPS) - healthcare waiver (which is ARPA funds) to cover the LPN tuition cost of training after PELL/TAP are applied. Jay will continue this initiative to include Genesee and Orleans. The FLPPS program is for 3 years and they have a lot of money! Beth thanked Jay for coordinating all of the partners to make this happen – everyone is so appreciative and excited to address their workforce needs! Norb also noted they are so excited to have this done locally!
- GLOW with Your Hands is on Tuesday with 1200 students and 72 vendors. It will reach over 5,000 students since the beginning in 2019! It takes 100 volunteers/committees to work on this all year round.
- The GWYH Healthcare will be on 3/17/25!
- GLOW Performance is off to a great start with 47 trainings since 7/1/24! It includes Customized Training in Livingston and Wyoming County Skilled Nursing facilities and includes some meeting the Adult Priority of Service performance measure, which may offer some incentive funds in the future.

### **Member and Partner Updates**

**Rae Frank, Independent Living of the Genesee Region** – They were recently awarded a grant for 2 year pilot from the Greater Rochester Health Foundation to hire youth specialists to work with youth under 24 years of age or younger with disabilities to assist with employment, college or whatever is needed.

**Jennifer Wakefield, GCC Best Center** – They were awarded a small grant from Gene Hoss foundation to purchase tools and equipment for students in CNC training. They transitioned Corrine Saluste from Secretary to Coordinator for Community Education and Maria Valezquez as Technical Coordinator overseeing technical programs and bilingual for bilingual welding program.

**Ryan Snyder, LC Office of Workforce Development** – They are providing Customized training for CNA training at Livingston Skilled Nursing Facility that included enrolling 4 WIOA youth. They received funds from Rochester Community Foundation to award incentive funds to customers who are starting new jobs to offset costs.

**Teresa Van Son, GC Job Development Bureau** – She has an opening for Accounting Supervisor. Job Fair on Thursday, 9/19/24 from 2 – 4 pm and have a few slots left for employers if anyone interested. The Summer Youth Employment Program was amazing with no fires and a few that were hired on in unsubsidized employment! The part time crew was successful helping in the community. Thank you to Legislature Chair, Shelley Stein, for her support in addressing funding and allocation issues.

**Shelly Stein, Chairperson GC Legislature** – She is excited to have Elizabeth Morbido as the Finger Lakes Regional Representative replacement from Joe Hamm. She has been working in Genesee County the past few years and is fabulous!

**Holly Mitchell, Advanced Rubber Products** – Thank you for all of the invites to job fairs but they are now fully staffed! They hired their first Electro Mechanics Technician! She now has staff to be at GWYH for their booth so she can be a tour guide at GWYH!

**Kelly Kiebal, Orleans County Job Development Agency** – They had a great summer youth employment program this year. The first cohort of the Strategic Performance Funding for CNC training just completed and are partnering with O/N BOCES to recruit and assist with remediation to do another cohort in February. Their next job fair is 10/17. They are 50% beneficiary of local Rotary Club Golf tournament.

**Beth Caton, Wyoming County Community Action** – They are providing customized training for 8 CNA training at Wyoming Nursing Facility and 4 were co-enrolled as out-of-school youth. They sponsored 6 for the Fast Trac program. Their next job fair is end of October. Two employers approached them for CDL training for their employees. They had 35 in summer youth employment program and 6 still working.

**Darren Burdick, NYS DOL Manager** – Darren reported Unemployment Rates from July 2024:

- Genesee = 3.4% and \$5.77 million paid out in unemployment claims January through August
- Livingston = 3.9% and \$6.27 million paid out in unemployment claims January through August
- Orleans = 4.4% and \$3.97 million paid out in unemployment claims January through August
- Wyoming = 3.6% and \$4.35 million paid out in unemployment claims January through August
- The DOL Albion office is currently being renovated for 4 – 6 months but still remains open
- His staffing is better but still has a few openings
- DOL excited to partner with GCC to bring DOL staff onsite at GCC campus providing career services to students

Norb announced Jay was nominated and awarded for the 2024 New York Association for Training and Employment Professional (NYATEP) Frontline Leadership Award to be celebrated on 10/22 in Rochester and is well deserved! This award represents the qualities and leadership of NYATEP's mission!

Holly Mitchell made motion to adjourn the meeting at 5:15 pm; Darren seconded the motion; all members present at the meeting were in favor, and the meeting adjourned at 5:15 pm

**NEXT MEETING: Tuesday, November 19, 2024, 4:30 pm at Genesee Community College, Batavia.**