



## **GLOW Workforce Development Board Meeting Genesee Community College, Room T122 5/19/26 Draft Meeting Minutes**

**Members Present:** Patti Falles, BMP America, Inc.; Kristin Grose, Orleans Community Health; Molly Haungs, Landpro Equipment; Heather Heiniman, Barilla; Dan Ireland, Regional Health/UMMC; Holly Mitchell, Advanced Rubber Products; Shawn Pollock, Nortera Foods; Darren Burdick, NYSDOL; Rae Frank, Independent Living; Scott Gardner, Wyoming County IDA Director/Economic and Community Representative; Robert Sotir, Bricklayers and Allied Contractors

**Excused:** Heather Allaire, Norb Fuest, Brittany Minster, John Cima, Jenny Mulrain, Holli Nenni, Tom Thomas, Amanda Wylucki

**Non-Members:** Victoria Tiebor and Beth Caton, Wyoming County Community Action; Ryan Snyder, LC OWD; Teresa Van Son, GC Job Development; Kelly Kiebala, Orleans County Job Development Agency; Kurt Meichtry, Labor Market Analyst with the EOL Finger Lakes Region

**CEOs/Representative:** Ken DeRoller, Orleans County Representative; James Brick, Chairman, Wyoming Board of Supervisors

**CEOs Excused:** David LeFeber, Lynne Johnson, Christian Yunker, Laurie Mancuso

**Staff Present:** Tracy VanVleck, Michelle Williams, Kristine Langless

### **Welcome and Introductions**

Holly called the meeting to order at 4:32 p.m. There was not a quorum at the meeting.

### **Presentation Postponed**

Presenter, Isai Pochtar, Sr. Account Executive from TAP had to postpone his presentation and is rescheduled for September. Isai will discuss the TAP program in partnership with Genesee Community College and will bring an MOU at that time. The training emphasis will include semiconductor technology initiatives originating near Syracuse and extending toward Buffalo, expected to create workforce demand.

## **Draft GLOW WDB Meeting Minutes of 3/17/26**

The 3/17/26 GLOW WDB Meeting minutes were sent to members prior to the meeting. The meeting did not have a quorum, therefore the board agreed to postpone approval of the minutes until June.

### **Attendance and Voting Criteria**

Holly noted Norb's prior obligation. The board reviewed voting eligibility and requirements that voting members be physically present at GCC or approved county sites; Tracy instructed members to notify her within 72 hours if they will be at an office location so it can be posted as a public voting site. The group clarified which roles are voting members and which are not, including center directors and staff. A membership list will be added, showing the voting members/non-voting members.

### **Finance Committee Recommendations**

Tracy discussed budget modifications approved by the finance committee, including moving funds from personnel to other line items totaling under \$3,000 and will seek final board approval at the June meeting.

### **State Allocation Notice, TEGL and Projected Cuts**

Tracy reviewed proposed allocation figures received from NYSDOL tied to a federal TEGL and noted an anticipated 10% statewide reduction; she explained the state uses unemployment and long-term unemployment metrics in allocation formulas and will distribute a spreadsheet showing the state's methodology. The region received significant cuts to adult and youth funding and a smaller cut to dislocated worker funds. Tracy will send out the state allocations methodology spreadsheet along with the minutes, so members understand how NYSDOL produced its allocation numbers.

### **Workforce Development Funding Challenges**

Service providers reported that flat county funding combined with allocation cuts and restricted grant-funded personnel make current operations unsustainable, prompting counties to consider difficult decisions about maintaining office capacity. Ryan discussed ongoing workforce development challenges, noting uncertainty around new 50% funding requirements and expressing optimism that flexibility might be allowed for staff time in training programs. He emphasized that despite years of cuts, the program has successfully adapted by finding new funding sources and maintaining operations. Beth responded that her organization is exploring options including CSBG (Community Services Block Grant funding) staff reallocation, and grant opportunities to address the budget constraints. The board discussed exploring partnerships with community colleges, IDAs, and businesses and preparing for potential policy requiring 50% of WIOA allocations to be devoted to training, while members expressed both concern and cautious optimism about finding alternative funding and maintaining services.

### **Grants and Funding Updates**

Tracy confirmed receipt of \$25,000 from ESL for supportive services starting July 1 and \$120,000 from the Community Foundation of Greater Buffalo for youth work experiences. She also mentioned applying for additional grants, including \$200,000 United Way application and a potential funding from Office of Cannabis Management submission for May 21<sup>st</sup>.

## **Audit Results and Program Review**

The group reviewed recent audits: Bonadio completed the fiscal audit with one minor finding already corrected, and internal program audits produced no findings after required document uploads and corrections.

## **GLOW Demand Occupation List**

The Demand occupation list was presented and discussed as a regional tool for qualifying occupations for training dollars and support grant targeting. Tracy explained how occupations marked low/medium/high impact training eligibility and solicited recommendations and clarifications from members about list usage. Several occupation recommendations were made, such as raising childcare/childcare workers priority, adding CNC programmers, promoting phlebotomists to medium, and elevating automotive mechanics and welders. Also adding AI-related roles and cybersecurity/network support specialists while noting SOC-code limitations for very new job titles. Teachers were also mentioned but not clear on how to rate them. Kurt mentioned sharing the DOL projection link as a good tool to use for all the occupations, salary ranges and number of jobs expected. Tracy announced that Performance Reports are being distributed.

## **GLOW WDB Annual Board Meeting Dinner and New GLOW WDB Website/Social Media**

The GLOW WDB Annual Board Meeting Dinner is on Tuesday, June 16<sup>th</sup> at the Leroy Country Club. The Invitation was included in attachments for GLOW WDB meeting for May 19<sup>th</sup>. Please RSVP to Michelle by June 5<sup>th</sup>. The New GLOW WDB Website has launched along with Facebook and LinkedIn social media platforms. Tracy and Michelle plan to meet with the Design FM team to take over some of the updates themselves, to reduce contractor costs. Please share any navigation suggestions you may have.

## **Continued Discussion and Voting at June Meeting**

Tracy advised for a quorum at the June meeting to vote on the meeting minutes from 3/17/26, three new board members, Passage of Final PY26 budget, 80% obligation waiver request, which will allow us to retain any leftover funds into the next year, and The Election of Officers for the next two years starting 7/1/26.

## **Updates from Members**

**Rae Frank, Independent Living** – shared that they are planning for a resource fair on June 24<sup>th</sup> from 10:00am to 2:00 pm at the Valley Chapel Church in Warsaw. They will have free cell phones, food and clothing. She will share the flyer when it's available.

**Teresa Van Son, GC Job Development- shared** the SYEP is coming up, and although the funding has not yet been released, please consider the potential of taking on a youth who could potentially come work for you and your business. You could provide them with great mentorship and in return they could provide you with much needed labor for your business. You may reach out to any of the four service providers for more information.

The meeting ended at 5:17 p.m.

**NEXT MEETING: Tuesday, June 16<sup>th</sup>, 2026, 4:30 pm at the Leroy Country Club for the GLOW WDB Annual Dinner meeting.**

