

GLOW WDB FINANCE COMMITTEE

GC Career Center Room A

Approved Meeting Minutes

5/14/24, 9:30 am - 10:30 am

MEMBERS PRESENT: Norb Fuest, Jim Pierce, Patti Fales, Darren Burdick

EXCUSED: Jocelyn Sikorski

WDB STAFF: Jay Lazarony, Michele Nichols, Kristine Langless

Approval of Meeting Minutes 5/14/24

The meeting minutes were sent to members prior to the meeting. Jim made the motion to approve the 5/14/24 meeting minutes; Patti seconded the motion; all members present at the meeting were in favor and the motion was carried. The 5/14/24 meeting minutes are approved as presented.

PY2023 DLW to Adult Transfer Request

The transfer request of \$150,000 DLW transfer to adult funds was sent to members prior to the meeting. Jay explained that he would like to change to increase the request to \$175,000 to also cover Orleans County's request to switch \$25,000 DLW for Adult for their staff and operational budget. The amended transfer of \$175,000 DLW to Adult funds was distributed to members at the meeting. We have one year to spend as it stays as DLW until it is spent as adult. **VOTE>** Patti made the motion to approve the \$175,000 transfer of DLW Funds to Adult funds as presented; Darren seconded the motion; all members present were in favor, and the motion was carried. This will go to vote at the 6/18/24 GLOW WDB Meeting. Jay will submit to NYSDOL after approval at the 6/18/24 meeting.

PY2024 Preliminary GLOW Budget

This was not sent to members prior to meeting but distributed at the meeting. Jay noted that as always, this is a preliminary budget as a placeholder until the final expenditures are in place in September. Darren looked into and wanted to review how WIOA allocations are distributed from the USDOL to NYS to local, which all ties into unemployment rate based on different criteria and other factors. One of the criteria that is hurting us is NYS always asking for a waiver for the 80% spending requirement as only 12 WDBs are spending 80% and GLOW is one of them. GLOW UI rate is also low so this factors into the allocation. Darren noted that WIOA allocations are not tied to the asylum workers initiatives as there has been some discussion around it. WIOA funding is it's regulations. Darren will also review at the WDB meeting. Norb appreciates Darren explaining. It was noted that the other big issue are the increased expenses in staff and operational budgets. Kristine noted that the negative figures in red show making the budgets whole which shows there is not enough funds to cover at this point. GLOW will be receiving Incentive funds of \$200,000 for training; therefore any carryover funds could go toward budgets. Jay noted that adult and DLW funding budgets are ok with the \$200,000 incentive funds to be used for training. Youth funds are short about \$75,000. Jay noted that Orleans County has agreed to use Orleans county government funds to cover the WIOA funding shortfall of Orleans county staff and operational budget. Livingston County has agreed to use ARPA funds to cover the balance of the youth staff and operational budget. Wyoming has stated they are able to cover the shortfall by moving staff around to other funding. Teresa has had discussion on being able to use ARPA funds to cover the shortfall of her budget with Matt Landers, GC Manager, but no response yet. Kristine noted that there are no amounts in 2023 contracts listed in the PY2024 preliminary budgets as it is assumed they will be completely spent. It was noted that the contracts can be

approved in full as of July 1 even though it shows a shortage. The budgets can be decreased if funds do not become available to cover the budgets whole by final budget in September based on FOTA and RFP language.

Update from Contractors:

Jay noted that Livingston County has been awarded a \$25,000 private grant for supportive services for youth program and noted that LC Director's salary is 36% WIOA funds and county contributes the balance along with Mary Guldenschuh's Youth Director salary.

ACTION ITEM> Jim requested he would like to review previous year's budget to compare. It was decided not to vote on the budget and have vote at the WDB meeting. WDB Staff will send out PY2023 budget for finance to review and Norb asked that the committee have any discussion prior to the WDB meeting. Jim would also like discussion on how we move forward with decreased funding and increased expenses. Some ideas for next year are to do RFP and cut all; fund less contracts and have presence in other counties such as DOL offices; renew contracts and fund based on Comprehensive and Affiliate sites by capping the funding; can providers do consortium and share services? **ACTION ITEM**> WDB staff will:

- 1) Discuss cuts with providers – possibly merging, becoming more efficient
- 2) Discuss with FOTA on ideas
- 3) WDB staff will schedule a meeting in August with Executive and Finance Committees for discussion on moving forward with WIOA contracts.

Darren will look into expenses of staff utilizing his offices.

Jay noted that GLOW has spent \$450,000 in WIOA funds in training this year. Kristine has started preliminary drafting budgets at 15% cut for future.

Darren made motion to adjourn the meeting at 10:30 am; Patti seconded the motion; all members present were in favor, and the motion was carried. The meeting ended at 10:30 am

NEXT FINANCE COMMITTEE MEETING: TUESDAY, 9/10/24, 4 – 5 pm