

## **GLOW Workforce Development Board Meeting**

### **Genesee Community College, Room T121**

### **4/30/25 Approved Meeting Minutes**

**Members Present:** John Cima, GV BOCES; Norb Fuest, Appletree HR and Safety Consultant; Darren Burdick, NYS DOL; Rae Frank, Independent Living; Patti Fales, BMP America, Inc.; Kristin Grose, Orleans Community Health; Brittany Minster, Coast Professional; Heather Allaire, Graham Manufacturing; Holly Mitchell, Advanced Rubber Products; Holli Nenni, Orleans DSS; Jim Pierce, Wyoming Economic Development; Orleans County DSS; Jennifer Wakefield, GCC BEST Center

**Excused:** Shawn Pollock; Dan Ireland, Heather Heiniman

**Non-Members:** Kelly Kiebala, Orleans County Job Development; Beth Caton and Vicky Tiebor; Wyoming County Community Action; Teresa Van Son, GC Job Development; Ryan Snyder, LC OWD

**CEOs/Representative:** Ken DeRoller, Orleans County

**CEOs Excused:**

**Staff Present:** Jay Lazarony, Michele Nichols; Kristine Langless

#### **Welcome and Introductions**

Norb called the meeting to order at 10:00 am. There was a quorum at the meeting.

#### **Approval of New GLOW WDB Executive Director**

The GLOW WDB Executive Committee is recommending Tracy Van Vleck as the new GLOW WDB Executive Director. Tom made the motion to approve Tracy Van Vleck; Robert seconded the motion. Ken asked for the process of the interviews. Norb explained they received several candidates and interviewed 2 of them as well as vetted them. Her application and resume were sent to members prior to meeting. John Cima noted that he did not see workforce development background, which he thinks is crucial and asked if any of the candidates were from the GLOW area. Norb explained there was one candidate in GLOW area but they were unable to come to an agreement for the position. Holly Mitchell, who was part of the interview, stated that Tracy did have experience with county WDBs specifically and she pointed out that her goal was to always be transparent with the boards. Holli Nenni commented that it looks like she left DSS in a short time period and asked if it

was addressed. Norb and Holly stated that it was not short term – it was 2011-2024 and the reason for leaving was addressed with a logical reason and no concerns. John reiterated the value that Jay added with having the background and experience. Norb noted that Tracy will be able to work with Jay during the month of June. Jay reported that he plans to have her work on the Local Plan, which should be out soon, which will be a good tool to get her involved; she will attend all meetings, and he will bring her to meet staff in person at the GLOW Centers, and teach and support her in the GLOW WDB Executive Director position. Michele will also be leaving on 6/27/25 and Jay will be starting the process of filling clerk typist position and will include Tracy Van Vleck in that process. **VOTE>** All members present were in favor of approving Tracy Van Vleck as the new GLOW WDB Executive Director, and the motion was carried. Tracy Van Vleck is approved as the new GLOW WDB Executive Director.

**NEXT MEETING: Tuesday, May 20, 2025, 4:30 pm** at Genesee Community College, Batavia, Room T121