



14016 Route 31 West, Albion, NY 14411  
Ph: 585-589-2772 / TTY 711, Fax: 585-589-2795  
OCJDA@orleansny.com  
[OrleansNY.com/JobDevelopment](http://OrleansNY.com/JobDevelopment)

# Hot Jobs

04/01/2024

**PT Office Administrator, Warehouse Technicians, Customer Service & Sales Reps:** *Brent Industries.*

Middleport. Visit: <https://brentindustriesllc.com/careers> or send resume to [HR@Brentindustriesllc.com](mailto:HR@Brentindustriesllc.com)

**Part time Seasonal Position:** *Lakeside State Park* \$15/hr. Shifts and days vary, average 20 hrs. week.

Request application at: 716-288-4875 or email: [wszalekg@nygreenthumb.org](mailto:wszalekg@nygreenthumb.org)

**Customer Service Representative:** *Frontier Heating & AC Service* Full time in Albion, providing customer assistance, support and various office duties. Must have excellent phone and communication skills.

Proficient in basic computer skills. Submit resume and cover letter to: [info@frontierheat.com](mailto:info@frontierheat.com)

**Lifeguard and Aquatics Director:** *Camp Rainbow* Lyndonville. Full time summer seasonal positions. Please visit: [www.arcglow.org/careers](http://www.arcglow.org/careers) or call HR at 585-343-1123 for more information.

**Cleaner, Teacher Aides, Monitors, Food Service Positions and more:** *Albion Central School District*

Albion. For information on openings and to apply [Click Here](#).

**Special Ed Office Clerk; MSHS Counseling Office Clerk; Technology Coordinator; Custodial Worker:**

*Holley Central School District* Application found at [www.holleycsd.org](http://www.holleycsd.org) and return to Holley CSD 3800 North Main St. Rd. Holley, NY 14470 Call 585-638-6316 X 2003 for more info.

**RNs up to \$45/hr. Cleaning Specialist \$18-\$20/hr.:** *Hospice of Orleans* Call: 585-HOSPICE or [Indeed.com](http://Indeed.com)

**Orleans/Niagara BOCES:** Personal Care Aides \$18.25/hr. Teacher Aides \$20.21/hr. Substitute School Nurses \$300 per day [All ON BOCES Jobs](#)

**Social Welfare Examiner, Senior Account Clerk:** *Orleans County Department of Social Services* Pay rate \$19.45-20.80/hr (SWE) or \$17.53-18.77/hr (Sr.Acct Clerk). Civil Service. Apply in person: Orleans County Personnel Office 14016 Route 31 West, Albion, NY 14411 For more info: [OrleansCountyNY.gov](http://OrleansCountyNY.gov)

**CNA \$15-\$22/hr. LPN \$30/hr.:** *The Villages of Orleans Health & Rehab Center*, 14012 Route 31 Albion. Inquire within for application or visit [Indeed.com](http://Indeed.com)

**Emergency Services Assistant—Batavia Full time, \$15-\$18.58/hr.; Case Manager (BA required)—**

**Batavia Full time, \$15.75-\$23.84/hr.:** *Community Action of Orleans & Genesee* [www.caoginc.org](http://www.caoginc.org)

Questions or resume to: Susan Jessmer, HR Administrator 409 E. State St., Albion, NY 14411  
Call: 585-589-5605 Respond by **April 5, 2024** with resume and cover letter.

**School Bus Drivers:** *Medina Central School District* Paid training OR Pay based on years of experience. Stop by bus garage at 1018 Gwinn St. Medina or call 585-798-0351

**General Manager, Front Desk/Reception, Housekeeping, Night Audit:** *Comfort Inn & Suites* Medina. For more information and job application please [Click Here](#).

**Dump Truck Drivers for 6- & 10-Wheel Trucks:** Class B driver's license required. Pay based on experience. Call Richard at 585-749-8403

**Sanitation \$17/hr. Production Team Member \$17/hr.:** *Thrive Foods* Albion To apply: [indeed.com](http://indeed.com)

**Portable-Toilet Route Driver & Delivery Driver:** *Best Rentals, Inc.* Serving local & WNY area. FT & PT available. Starting at \$22.00-28.00/hr, depending on experience. Call Tim @ 585-738-5381

**Plant Operator:** *WNY Energy.* Medina. Go to <https://wnyenergy.com/employment-opportunities/> for more information. To apply: In person 4141 Bates Rd, Medina or email resume to [jobs@wnyenergy.com](mailto:jobs@wnyenergy.com)

**Experienced Equipment Operator:** *Kast Farms.* Albion. Fruit and grain operation, wage range from \$19.00-\$22.00/hour based on experience. A CDL Class A or B and pesticide applicators permit—or willingness to obtain them—is desirable. Send resumes to: 15245 W. Transit Church Rd, Albion, NY 14411 or email to: [office@kastfarmsny.com](mailto:office@kastfarmsny.com)

**Administrative Assistant:** *The Grove United Methodist Church* Medina. Part time (12 hrs./wk.) pay between \$15-\$17/hr. Require knowledge of Microsoft Office and Social Media, manage a church office, work w/clergy and laity and be discrete. Contact [ppayne13@gmail.com](mailto:ppayne13@gmail.com)

# JOB FAIR!

## April 18 • 10-2

### YMCA

306 Pearl St., Medina

*Bring copies of your  
resume and meet with  
potential employers!*

### QUESTIONS?

589-2772 OR **CLICK HERE**

Come dressed for on  
the spot interviews!

Enter to win prizes  
and giveaways!

Follow [Orleans County Job Development Agency](#) on Facebook for the most recent job opportunities, employment and training resources, and upcoming workshops and events.

For Orleans County Job Openings  
Civil Service Applications / Information:

Call 585-589-3184 or visit

[www.OrleansCountyNY.com/departments/personnel](http://www.OrleansCountyNY.com/departments/personnel)



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