# NEW YORK STATE CAREER OPPORTUNITIES IN ENGINEERING



Department of Environmental Conservation

# **Civil Service Exam**

Entry level positions are filled through a continuous recruitment examination offered by the NYS Department of Civil Service. The examination is completed online and candidates are evaluated based on education and experience. The examination can be found at <u>https://www.cs.ny.gov/engineering/oc/</u>

### **ENGINEER EXAMINATION PROGRAM**

#### **Completing the Online Questionnaire**

- Taking the civil service exam questionnaire is the only way to get on the eligible list used to fill engineering positions with NYS.
- The engineering civil service exam is a continuous recruitment test so the online questionnaire can be completed at any time.
- The online exam questionnaire will ask you to answer questions about your education, ABET accreditation, certification, licensure, work experience, etc.
- You will receive written notification of your score (0-100) for each list that you apply to.
- Candidates will then be added to the eligible list and will receive canvass letters by mail or email.
- Canvass letters are sent for current vacancies in specific agencies. When a letter is received you can indicate interest or non-interest in the position.
- Once you are added to a list, you may apply to any NYS job posting with a matching position title, not just those you are canvassed for.
- Candidates remain on the eligible list for two years.
- The questionnaire can be updated once every 6 months to reflect changes in education or experience that may affect exam score (e.g., graduation, EIT certification, etc.).

## WHERE TO APPLY

#### **Getting Started**

- Go to the <u>New York State Career Opportunities in</u> <u>Engineering</u> page on the Department of Civil Service's website.
- 2. Go to *How to Apply*. If you don't have a NY.gov account, click on create account. For your account, use a personal email address that you will have access to in the future.
- 3. Once you have a NY.gov account click on *Start Application Process*.

#### RESOURCES

#### New York State Career Opportunities in Engineering



#### New York State Engineering - FAQ



#### Map of all NYS DEC Offices



Carefully read the entire examination announcement for information about minimum qualifications for each engineering specialty. You may apply to as many engineering levels and specialties as you qualify for.