

GLOW WORKFORCE INVESTMENT BOARD POLICY

NAME OF POLICY: **GLOW WIB Meeting Attendance**

APPROVAL DATE: **10/16/01**

AMENDED: **5/18/04**

Policy

Members missing three consecutive regular meetings, unless excused prior to the meeting date, will be considered to have resigned from the Board and the appropriate Chief Elected Official will be contacted for final disposition.

Process:

In the event that members' attendance includes 2 consecutive missed meetings for excused or unexcused absences, the WIB Area Manager will contact the member to determine their intentions. If any member misses more than 50% of the scheduled meetings based on the 1/1-12/31 calendar schedule, the WIB Area Manager will contact the Chief Elected Official of the county where the member resides and the CEO will contact the member to determine their intentions.