

**GLOW WDB FINANCE COMMITTEE**  
**Approved Zoom Meeting Minutes**  
**GC Career Center, Batavia**  
**9/14/21, 4:00 – 5:00 p.m.**

**MEMBERS PRESENT:** Norb Fuest, Jocelyn Sikorski, Jim Pierce, Darren Burdick

**GUESTS PRESENT:** Mary Spaulding, GC Job Development; Kelly Kiebała, Orleans County JDA, Rose Shader, WCCA

**WDB STAFF:** Jay Lazarony, Kristine Langless, Michele Nichols (minutes)

**GLOW Performance**

- Jay reported that 21 new youth enrollments and 51 trainings have been approved since 7/1/21.

**Amended GLOW Follow Up Policy for Adults/DLW**

The policy was sent to members prior to the meeting. This policy was presented to the Executive Committee as staff are getting complaints from customers on them contacting them for follow up after they have completed their services. The Executive Committee recommended adding to the policy that the customer be asked if they would like to be contacted for follow up when they are completed with their services and be commented in OSOS. This will go to the 9/21/21 GLOW WDB Meeting for approval.

**Amended OJT Policy**

The policy was sent to members prior to the meeting. Jay reported that the policy is being recommended to increase the amount per program year from \$10,000 to \$20,000. Business services have increased and we want to accommodate businesses as much as we can. **VOTE>** Jocelyn made the motion to approve the amendment to the policy as presented; Darren seconded the motion; all members present were in favor and the motion is carried. This will be presented the 9/21/21 GLOW WDB meeting.

**PY2021 GLOW Budget and Modifications**

The individual budget modifications, a summary report of the budget modifications, and amended PY2021 GLOW Budget that includes all of the budget modifications were sent to members prior to the meeting. The modification include accruals/expenses received after program year ended to bring the PY2021 budget current. **VOTE>** Darren made the motion to approve the budget modifications and PY2021 GLOW Budget as presented; Jocelyn seconded the motion; all members present were in favor, and the motion is carried. The PY2021 amended budget will be presented at the 9/21/21 GLOW WDB meeting.

**RFP for Fiscal Monitoring Update**

Jay reported that the second issue of the FMR RFP is due today with no responses.

### **Ticket To Work Network Revenue Funds for GLOW**

Jay reported that in order to continue receiving Ticket-To-Work Revenue Funds, GLOW needs to be certified. Social Security has not changed how the Ticket-To-Work Revenue Funds are to be received. These funds are generated through customers on Social Security Disability who then are placed into employment. This means that WDB Staff would need to be trained and provide services to Ticket-To-Work customers or Genesee County would need to change their individual network to GLOW, or another service provider would need to be trained and provide services to Ticket-To-Work customers. WDB Staff is now allowed to provide services to customers. Genesee County is not going to give up their own network and revenue and no other service provider is willing to serve all of the Ticket-To-Work customers. It was noted that revenue from TTW customers could take years to receive. GLOW currently has around \$70,000 in Ticket-To-Work Revenue Funds from previous years, which we would stay in GLOW but going forward we would probably lose the Ticket-To-Work Revenue Funds if we are not certified. **VOTE>** Jim Pierce made the motion to forgo the Ticket-To-Work requirements to receive the GLOW Ticket-To-Work Revenue Funds; Darren seconded the motion, all other members were in favor, and the motion is carried. This will be presented at the 9/21/21 GLOW WDB Meeting.

### **GLOW with Your Hands Update**

There are 30 schools and 45 vendors attending the event on 9/28/21.

**VOTE>** Jocelyn made the motion to adjourn the meeting at 4:37 pm; Darren seconded the motion; all members were in favor, and the motion was carried. The meeting adjourned at 4:37 pm

**NEXT FINANCE COMMITTEE ZOOM MEETING: Tuesday, September 14, 2021, 4 – 5 pm**