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Memorandum of Understanding (MOU)

Between Genesee, Livingston, Orleans, Wyoming Counties Workforce Development Board (GLOW WDB) and *Livingston County Youth Bureau*

Purpose of Agreement
This agreement is entered into between GLOW WDB and Livingston County Youth Bureau to demonstrate a commitment to integrate the Workforce Innovation and Opportunity Act (WIOA) Youth Program service delivery through a working relationship between the two organizations listed above.

Livingston County Youth Bureau will provide the following WIOA Youth Program Elements using non-WIOA Title 1 funds:

- *Adult mentoring is a formal relationship between a youth participant and an adult mentor that includes structured activities where the mentor offers guidance, support, and encouragement to develop the competence and character of the mentee.*
- Livingston County Youth Bureau will accept referrals from GLOW WDB for the Program Elements listed above. In turn, GLOW WDB will accept referrals from Livingston County Youth Bureau providing for appropriate youth services.
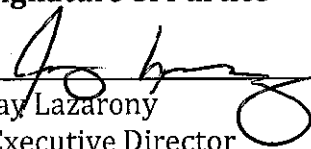
Description of Roles/Responsibilities
Livingston County Youth Bureau and GLOW WDB will communicate the progress of Youth services on a regular basis and provide updates to staff who assist Youth if there is an issue or a change in the planned Youth services (with release of information form in place).
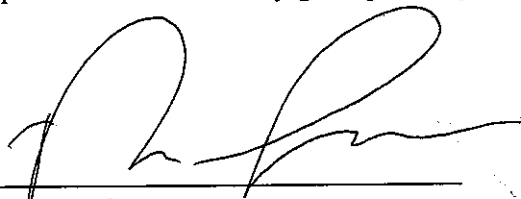
Duration of Agreement
This agreement shall be in effect from (July 1, 2019) and shall remain in effect unless terminated by either party. A party to this MOU may terminate its participation in this MOU by giving 30 days written notice of intent to terminate to the other party.

Signature of Parties

Jay Lazarony
Executive Director
GLOW WDB

Ryan Snyder
Director
Livingston County Youth Bureau

6/18/19
(date)

6/18/19
(date)