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Dated 10/18/2023

EMPLOYMENT OPPORTUNITIES

Founded in 1977, BHR is a leading advocate for quality affordable housing. We administer rental assistance programs and offer a variety of housing-related programs and services promoting home ownership, educating renters and landlords, improving existing housing stock, and developing and managing affordable housing.

DEVELOPMENT PROJECT MANAGER* (\$52,143-\$69,524 Annually/Full Time/35 hrs per week) - This individual will plan, direct, and coordinate activities of designated affordable housing programs and projects to ensure that objectives of projects are accomplished within prescribed time frame and funding parameters. Bachelor's degree with 5 years of relevant experience or Master's degree with 2 years relevant experience required. **Application deadline for this position is 10/26/2023.**

HOUSING RESOURCE SPECIALIST (\$36,173-\$48,230 Annually/Full Time/35 hrs per week) - Assist families and individuals in meeting their need for decent, affordable housing by providing housing search assistance and linkages to community resources, determining eligibility for financial/rental assistance, and conducting informational outreaches to the public. Bachelor's degree in a related field, or Associate's degree with two years relevant experience, or equivalent combination of education and/or related experience.

RESIDENTIAL REHABILITATION/CONSTRUCTION SPECIALIST* (\$43,407-\$57,876 Annually/Full Time/35 hrs per week) - Seeking an individual to administer the residential construction component of the organizations' housing rehabilitation programs and assist in matters relating to housing construction and rehabilitation. A minimum of 5 years' experience in residential housing construction, Home Inspections, or related fields required. Must have NYS Driver's license and reliable transportation.

RESIDENT SERVICES COORDINATOR* (\$43,407-\$57,876 Annually/Full Time/35 hrs per week) – Service-oriented individual with strong verbal, writing, organizational and time management skills. B.S. degree in social work or related field and two years' experience working with seniors and adults with physical disabilities. MSW preferred. Individual should be compassionate, non-judgmental, and comfortable making decisions and taking initiative.

MAINTENANCE CUSTODIAN (Erie County sites)* (\$15.42-\$17.50 Hourly/Full Time/40 hrs per week) Maintains apartment community (or portfolio of communities) in a clean and orderly condition, including interiors, exteriors, common areas, vacant units and grounds. Must have high school diploma or GED equivalent and/or 1 year related experience.

*These positions require a valid Driver's License & reliable transportation.

Excellent benefit package and work/life balance!

For details & to apply, go to:

<http://www.belmonthousingwny.org/careers-employment>

Belmont Housing Resources for WNY is an Equal Opportunity/Affirmative Action/Disability/Veteran Employer and strong advocate of workforce diversity