

GLOW WDB FINANCE COMMITTEE

Approved Meeting Minutes

GC Career Center, Batavia

6/5/19, 3:30 – 4:30 p.m.

MEMBERS PRESENT: Norb Fuest, Tim Anderson, Darren Burdick, Marcell Taylor

GUESTS PRESENT: Beth Caton, WCCA; Teresa Van Son, GC Job Development; Ryan Snyder and Kristine Langless, GR

WDB STAFF: Jay Lazarony, Michele Nichols (minutes)

Minutes of 5/7/19

Marcell made the motion to approve the 5/7/19 meeting minutes; Darren seconded the motion; all members present were in favor, and the motion is carried. The 5/7/19 GLOW WDB meeting minutes are approved.

Updates – Jay Lazarony, GLOW WDB Director

- Jay reported that GLOW WDB requested transfer of \$40,000 DLW Funds to Adult Funds. The April Expenditure Report reports 89% spent in Adult and 78% in DLW (with recapture of \$3,000). With transfer and Adult Funds absorbed, expenditures should be around 85% Adult and 81% DLW. It was noted that DLW funds stay in DLW until Adult funds are expended. The Adult funds should be absorbed in June with Staff and Operational expenses.

GLOW WDB P.Y.2018 Training Budget Modifications

A revised summary of training budget modifications was distributed at the meeting. Jay reviewed each request below.

	Funding	Details
Genesee JDB	Youth	Moving \$6,596 from Youth participant expenses. Of that amount \$6,326 is being moved to wage and fringe and \$270 to Operational Expenses. This covers the increase amounts of time on outreach efforts and staff training.
WCCA	Adult	Moving \$1,000 in Adult wage and Fringe to Adult Participant expenses to cover cost of training program. In addition, WCCA is moving within the operational budget line \$500 from RUM to other operational. The operational line remains unchanged. WCCA is also moving within the Participant Budget lines \$1000 from Wage and Fringe to the supportive service line. WCCA is also moving unspent OJT of \$6,749 and Customized Training of \$5,800 to the ITA line.
WCCA	Youth	WCCA is moving \$2,600 from the operational line to the participant line. Of that \$1,900 is being moved to Work Experience and \$700 is being moved to participant support. In addition WCCA is moving \$5,470 within the participant line from the training to Work Experience.
GLOW WDB	DLW Formula	GLOW WDB is moving \$2,000 in DLW Formula funds to Livingston

County to support 1 ITA Training. GLOW WDB is also moving \$100 in supportive Services to Livingston County to Support 1 Customer.

GLOW WDB	DLW Formula	GLOW WDB is moving \$1,692 of DLW Formula to Orleans County JDA to support 1 ITA Training. GLOW WDB is also moving \$500 in supportive services to Orleans County JDA to support one
GLOW WDB	Adult	GLOW WDB is moving \$3834 in Adult funds to Genesee County to support 2 ITA trainings and \$850 in Adult funds for supportive services for 2 clients.
Orleans County	Administrative	OCJDA is moving \$270 of Admin within the operational line from other operational to RUM

In addition, Livingston County is requesting \$8,854 of Adult Funds from GLOW WDB, which was decreased in from their original budget that was revised. Orleans County is requesting \$6,938.60 and will wait to see if it is necessary.

VOTE> Tim made the motion to approve the GLOW WDB training budget modifications as presented; Marcell seconded the motion; all members present were in favor, and the motion was carried. A summary of the training budget modifications will go to the GLOW WDB on 6/18/19 for a vote.

P.Y.2019 GLOW Budget

A revised budget was distributed at the meeting. It was noted that the same format was utilized as the revised P.Y.2018 Budget that was done to be in compliance per FOTA. **VOTE**> Marcell made the motion to approve the P.Y.2019 GLOW WDB Budget as presented; Tim seconded the motion; all members present were in favor, and the motion was carried. The P.Y.2019 GLOW WDB Budget will go to the GLOW WDB on 6/18/19 for a vote.

Other

- Jay noted that local areas will be receiving restoration of funds from NYS 4% held back funds
- It was noted that incorporation and 501c3 will proceed in July.

The meeting adjourned at 4:17 pm.

NEXT MEETING: TUESDAY, 9/10/19, 3:30 – 4:30 PM AT GC CAREER CENTER, BATAVIA