



**GLOW EMERGING WORKER COMMITTEE MEETING**  
**Genesee County Career Center, Batavia**  
**2 /9/21, 3 – 4 pm**  
**Approved Minutes**

**MEMBERS PRESENT:** Darren Burdick, NYS Department of Labor; Matt Dussault, WCCA; Dave Rumsey, Genesee County DSS Commissioner; Tracy Clark, Livingston County Office of Workforce Development; Kelly Kiebal, Orleans County Job Development Agency; Bob Molisani, Caledonia-Mumford School District; Chelsea Elliott, Genesee and Orleans Youth Bureau; Teresa Van Son, GC Job Development; Nicholette Thomas, ACCES-VR; Luke Kantor, Iroquois Job Corps; Dennis Essom, Iroquois Job Corps

**WDB**

Introductions were made by everyone present at the meeting. There was a quorum at the meeting. Jay reviewed each member's voting privileges. There are no proxy votes.

**Approval of Minutes/Corrections**

Bob Molisani made the motion to approve the 11/10/20 GLOW Emerging Worker Committee Meeting Minutes; Darren Burdick seconded the motion; all members present at the meeting were in favor, and the motion was carried. The 11/10/20 GLOW Emerging Worker Committee Meeting minutes are approved.

**GLOW Youth Performance – Jay Lazarony, GLOW WDB Director**

Jay reviewed GLOW Youth Performance. As of 7/1/20, GLOW has enrolled 62 new youth along with youth that carried over from last year which is a total of 114 youth receiving services. Providers are on target with their contracts. Livingston County has hit \$42,000 in approved work experiences! Work experiences have been hard to obtain during this pandemic. The total for GLOW training, supportive services, work experiences, and incentive payments is \$187,536. There will be a few deobligations as some services did not occur for various reasons. The Service Providers were approved to renew their contracts for P.Y.2021 and their proposals have been requested.

**Title II B Requests for Proposals**

Jay reported that every three years the GLOW WDB must review Title IIB RFPs released by NYS Education to attest if they align with the Local Plan. GLOW received 7 proposals and they were sent to the committee for review to determine if they meet the criteria for the GLOW Local Plan, which is: ***The GLOW Workforce Development Area's strategic vision and goals are to prepare an educated and skilled workforce. GLOW will work with our Title IIB partner that have the ability to develop the necessary training to meet these***

**needs. If anyone is associated with these agencies or planning on writing RFP for Title IIB funding, please abstain. Jay reviewed:**

**4 Proposals from Literacy West NY, Inc**

1 proposal for Adult Basic Education and Literacy Services – They have been serving Wyoming County since 2008 and are the current provider.

LWNY will provide comprehensive support services to remove barriers to academic support, workforce preparation, and other services that promote lifelong success. Participants will receive intensive case management, as well as coordination of services and programs based on needs, reducing duplication of services within the LWDB area, simplifying local access to advanced training programs and employment that align with the goals of local and regional workforce development plans. LWNY will work closely with the One Stop partners and those of the LWDB to ensure seamless delivery of services for the participants and provide greater access to the workforce system.

Matt noted that they are a good resource for him for recruiting youth and they are currently running programs.

**2 proposals for Literacy Zone Programs (Batavia and Warsaw)**

Literacy West NY, Inc. (LWNY) proposes to empower eligible participants and out-of-school youth and adults (16 years of age or older), without a high school secondary diploma (HSED) as well as those *with* an HSED who test on TABE 11/12 at or below NRS level 6 in reading or math, and English Language Learners (ELLs) and their eligible family members living in the designated Literacy Zone encompassing the Genesee County census tracts 9507, 9508 and 9510.

**1 proposal for Integrated and English Literacy and Civics Education (ELCE)**

Primary populations served in the proposal: Participants include youth and adults 16 years of age or older, who lack the English literacy skills, secondary diploma or high school equivalency (HSE), those who lack the level of reading, writing, or math computation skills of a high school graduate when tested by NYSED or NRS approved assessment, and score a 9<sup>th</sup> grade reading or math score or less, or require English language acquisition services due to lack of proficiency requesting services in Genesee, Livingston, and Wyoming Counties..

Strategy: Literacy West’s strategy will encompass collaboration with community partners from Genesee, Livingston Wyoming to develop/enhance and implement programming and services to low-income, out of school and at-risk youth with at least one significant barrier to employment. Community partnership will increase enrollment and completion rates. The local literacy zone will serve as the foundation for building a robust, fully-integrated approach to offer and sustain outcome driven results. LWNY’s strategy begins with a focus on employment within the “in-demand sectors” and occupations and result with increasing labor participation rates of segments of the population that have been underrepresented in the past with a diverse approach.

Teresa noted that they have referred customers for TASC and general literacy skills. The only concern they have is turnover with staff to build relationships but the service is needed and they will continue to partner and build their relationship with them.

**VOTE**> Bob Molisani made the motion to approve Literacy West, Inc. proposals that they are aligned with the GLOW Local Plan; Teresa Van Son seconded the motion; all members present were in favor, and they are approved.

3 Proposals from Orleans Niagara BOCES, which include:

1 proposal for Adult Basic Education and Literacy Services

Orleans Niagara BOCES (ONB) partnered with Orleans County Department of Social Services and Orleans County Job Development to address the needs of public assistance applicants and recipients, the unemployed, the under-employed, and the undereducated. The vision is to strengthen individuals and families by helping them to attain self-sufficiency through increased literacy levels, workplace skills, entry into post-secondary or training, and employment. ONB has developed a successful comprehensive program that grew to include partners across Orleans County to facilitate county-wide interagency partnering to prevent duplication of services and to offer seamless and comprehensive services and supports for the participants we serve. BOCES literacy sites are located in Medina, Albion, Holley, Waterport, and various farms across the county that employ seasonal non-English speaking farm workers.

Kelly noted that they work really closely with them and have a very good relationship with their staff. Referrals happen both ways with DSS and WIOA youth. It is a good partnership.

1 proposals for Literacy Zone Program

Orleans Niagara BOCES is the largest provider of ABE/HSE/ESOL in Orleans County and has provided high quality adult literacy classes to individuals sixteen years and older for over 30 years. The Literacy Zone Welcome Center in Medina, with a satellite in Albion, is a result of the needs of public assistance applicants and recipients, the unemployed, the under-employed, incarcerated, and the undereducated in high poverty and illiteracy neighborhoods in Medina and Albion, New York. The vision is to strengthen individuals and families by helping them to obtain employment and become self-sufficient through increased literacy levels, workplace skills, entry into post-secondary or training, and employment. BOCES formed partnerships with Orleans County Department of Social Services, Orleans County Job Development, Genesee Community College, and the Medina and Albion School Districts to address the educational and career needs of our customers. Since 2013, we have put in place partnerships in the areas of education, workforce, community based agencies, and business and industry to support student's personal, educational, and employment goals while addressing the barriers that prevent advancement and self-sufficiency. The Literacy Zone Welcome Center is located in the center of severely depressed neighborhoods in Medina and Albion. These neighborhoods experience high rates of poverty and illiteracy. Due to the rural nature of Orleans County, transportation, childcare, access to employment and further education are limited and BOCES must rely on satellite sites and home-study programs to assist the population to access the services needed to break the cycle of poverty and illiteracy leading to self-sufficiency.

1 proposal for Integrated and English Literacy and Civics Education (ELCE)

Orleans Niagara BOCES proposes the following to address the program area of integrated English Literacy and Civics Education (IELCE) and align with the local plan for Orleans County Workforce Development Board Local Plan (2017-2021) and regulations of Title II through the following strategy, goals, activities, and services. Orleans Niagara BOCES strategy will encompass collaboration with community partners from Orleans County to develop and implement programming and services to low-income, out of school and at-risk youth and adults with at least one significant barrier to employment. The project will target the English as a Second Language student attending a BOCES adult ESL literacy program in combination with a certificate or licensing at completion. Community partnerships will increase enrollment and completion rates. The local Literacy Zone will serve as the foundation for building a robust, fully-integrated approach to offer and sustain outcome driven results. Orleans Niagara BOCES strategy begins with a focus on employment within the “in-demand sectors” and occupations and result with increasing labor participation rates of segments of the population that have been underrepresented in the past with a diverse approach. Orleans Niagara BOCES will continue and maintain integral partnerships with dropout recovery services, local school districts, Orleans County Department of Social Services, Orleans County Employment and Training, and ESL programs to ensure all special populations have access to the programs and services being offered and provided.

**VOTE**> Darren made the motion to approve Orleans Niagara BOCES proposals that they are aligned with the GLOW Local Plan; Bob Molisani seconded the motion; all members present were in favor, and they are approved.

Jay did note that Title II RFPs can be submitted until 3/12/21 so we may receive more and if we do, he would ask 3 committee members to review.

Jaden Ohlson will be replacing Teresa Van Son on the committee at the next meeting in May after approval from the WDB in March.

### **Go Around**

**Matt Dussault, WCCA** – Matt reiterated how Literacy West (Core Center) in Warsaw has been very accommodating with him able to use the facility to meet with his customers and a huge asset on keeping youth on track to obtain their TASC and being flexible with their work schedule. WCCA is looking into possibly sending customers to Cattaraugus County for a Fast Trac 2 month CAN/Personal Care Aide program.

**Jane Sullivan, NYS Commission for the Blind** – They are meeting with clients as they can but most prefer not to meet in person. Rebekah who is the transitional counselor is making a lot of contacts and having a lot of virtual meetings with customers.

**Luke Kantor, Iroquois Job Corps** – He is now CTS Manager. They are bringing students back to the center! They hope to get approval to bring in new students as they have over 100 students waiting.

**Darren Burdick, NYS Department of Labor** – His staff remains doing unemployment insurance but it is slowly winding down. He has a few staff working with customers virtually. There will be a regional Virtual Job Fair first week of March if anyone has businesses and job seekers to invite, let Darren know. They plan to have as many sectors as they can. Darren will send out flyer as soon as he receives it. NYSDOL purchased a Virtual Job Fair Platform and it is very nice. It will be a two-day event with the first day for job

seekers to register, upload resume, and prepare to meet with employers live on the 2<sup>nd</sup> day. He noted that it is accommodating to disabilities.

**Tracy Clark, Livingston County OWD** – Mary Guldenschuh provided the following statistics: They have 7 youth ITAs (contract was 5). Heidi Mix of GV BOCES arranged to provide CNA clinicals from the March 2020 CNA class who couldn't finish and 4 out of 5 are now completing. They had 2 of 4 youth complete the CNA program in November 2020 (2 couldn't due to medical reasons). Two youth started LPN program in January, 1 youth in HVAC and 1 in Welding. They have 9 youth in work experience with another one starting tomorrow (contract is for 13). They have spent 60% of the 20% required on Work Experience. They have 4 youth enrolled in TASC classes; two youth in college; and 17 youth in unsubsidized employment. She noted that TANF funding looks to be level funding and not accommodating for wage increase. They expect COVID precautions will remain in place for summer.

**Kelly Kiebala, Orleans County JDA** – They are reaching their youth enrollments and they have 3 youth to start CNA program in March.

**Teresa Van Son, GC Job Development** – They are running virtual workshops every Tuesday rotating topics such as resume, interviewing, civil service. Their youth enrollments are on target. They have been struggling with work experiences – youth do not seem to be interested, which is unusual.

**Dennis Essom, Iroquois Job Corps** - He is new Director of Iroquois Corps and is looking forward to meet everyone and getting exposure to GLOW. They are excited that students are coming back into center and hoping for new enrollments soon!

#### **GLOW with Your Hands**

The Executive Committee will be making decision if there will be an in-person event on 9/28/21. As of today, the Genesee County Health Department states that we cannot have an in person event. There are a few other possibilities to consider such as reducing the number in attendance or hiring someone to promote/have a virtual event. The schools have been very busy and not sure they can commit to an in-person event at this time.

The meeting adjourned at 3:53 p.m.

**The Next GLOW Emerging Worker Committee Meeting is: Tuesday, 5/11/21, 3 – 4 pm via Zoom**