



GLOW EMERGING WORKER COMMITTEE MEETING
Genesee County Career Center, Batavia
1/14/20, 3 – 4 pm
Approved Minutes

MEMBERS PRESENT: Darren Burdick, NYS DOL; Matt Dussault, WCCA; Dave Rumsey, Genesee County DSS Commissioner; Tim Anderson, Walsh Insurance; Mary Guldenschuh, Livingston County Office of Workforce Development; Bob Molisani, Kelly Kiebal, Orleans County Job Development Agency; Jocelyn Sikorski, Genesee and Orleans Youth Bureau; Jane Sullivan, NYS Commissioner for the Blind; Rebecca Nigro, GC DSS; Kellie Hurrell, Iroquois Job Corps

WDB STAFF: Jay Lazarony, Michele Nichols (minutes)

There was a quorum at the meeting.

Approval of Minutes/Corrections

Bob made the motion to approve the 10/1/19 GLOW Emerging Worker Committee Meeting Minutes; Mary seconded the motion; all members present at the meeting were in favor, and the motion was carried. The 10/1/19 GLOW Emerging Worker Committee Meeting minutes are approved. There were no follow up actions.

GLOW Basic Skills Deficiency Policy – Jay Lazarony, GLOW WDB Director

The policy was sent to members prior to the meeting. Jay explained that this policy was taken off of the November WDB Meeting agenda due to one DOL monitor reviewed and approved it but another monitor reviewed and had some questions. We received a copy of Niagara WDB's policy from DOL Youth Unit, although not thoroughly vetted, we are utilizing for GLOW. If further revisions need to be made in the future, we can do so but would like to get a policy in place for customer that may be eligible with this barrier. **VOTE**> Bob made the motion to approve the GLOW Basic Skills Deficiency Policy as presented; Jocelyn seconded the motion; all members present were in favor, and the policy is approved.

GLOW Youth RFP Contract Renewal Recommendation – Jay Lazarony, GLOW WDB Director

The recommendation was sent to members prior to the meeting. The service providers were asked to leave the room: Mary Guldenschuh; Kelly Kiebal, and Matt Dussault. Jay explained that the recommendation includes mid-year performance (12/31) for the contractors. They needed to have 50% of their contract figures met and all providers did meet or exceed. Jay has no concerns at this point. 20% of GLOW allocation must be spent on work experience and \$47,765.38 funds have been approved. The NYS

Primary Indicators of Performance for GLOW are meeting or exceeding and top performer in region. The recommendation is to renew their youth contracts for P.Y.2020.

Darren asked how much there was for training allocation. Tim asked how much the service providers received in their contracts last year. The contractors receive their one stop operation budget and the training allocation remains with the WDB for request of approvals. According to the Budget that is being presented to the Finance Committee, the contractors received the following for their operational/staff budget:

Agency	Budget
GC Job Development	\$61,372.80
Livingston County OWD	\$102,720
Orleans County Job Development Agency	\$51,366.71
Wyoming Community Action	\$62,491.20
GLOW TOTALS	\$277,950.71

The total training allocation is approximately \$245,970. GLOW received a 37% increase in youth funds that was not expected. GLOW has reached out to training providers to send youth to GLOW centers to request training funds. Also, Jay is requesting a transfer of \$10,000 youth funds for staff development to attend NYATEP training in March. There is a significant amount of youth funds available. Jay noted finding out-of-school youth is a challenge. We can fund an entire class of eligible youth for training. The Special Youth ITA policy can fund up to \$8,000 per training but the youth need to be suitable and appropriate for training as well. There are supportive services up to \$750 per youth in mileage, etc. for work experience and training, which could be raised if needed.

Jane noted Office of Children and Family services has division offices of Juvenile Justice and Opportunities for Youth and Child Welfare in Buffalo and Rochester, who may not know about these services. Jay noted GLOW could serve these youth if they wanted to apply in GLOW centers - WIOA has no boundaries. Jane could reach out to these offices.

Jay noted there is a concern about being able to spend the training youth funds and recapture. Darren noted that \$74,192 has been spent but the total amount was not stated. Jay noted that efforts are being made to utilize these funds. Bob inquired if there is a lawful way of getting information on students that may have dropped out or not going to college to provide these services. Kellie Hurrell noted it is a struggle to get into schools. **ACTION ITEM**> Bob will arrange for presentation at Guidance Counselor monthly meeting – possibly February.

Tim inquired about advertising. Jay noted that WIOA funds cannot pay for advertising. **ACTION ITEM**>. Jay will reach out to Brian at The Daily News. Kellie Hurrell offered to promote WIOA services along with Iroquois Job Corps services.

ACTION ITEM> Jay will provide the service providers approved contract amount from last year and the amount available for training.

VOTE> Dave Rumsey made the motion to approve the Youth Contract Renewal recommendation, Bob seconded the motion, all members present were in favor, and the motion was carried.

Kristine reported the total available amount of youth training funds for P.Y.2019 was \$362, 633 with \$287,000 left currently.

Jocelyn made the motion to adjourn the meeting at 4 p.m.; Bob seconded the motion; all members present were in favor, and the meeting was adjourned at 4 p.m.

The Next GLOW Emerging Worker Committee Meeting is: Tuesday, 5/12/20, 3 – 4 pm at GC Career Center, Batavia.